Reservation Terms of Service for Corner Office, Taos, NM

For a reservation of six people or more, we require a payment upfront of \$75 per person no matter the age. Your payment will be applied to your final bill at the end of your reservation. \$75 per person is our check average and what is required for minimum spend to reserve seats for larger groups. This metric works for our business to not lose revenue and funds that pays our employees by holding tables for long stretches of time in our small space when other paying customers could be dining and spending in those seats. If your group does not hit the \$75 per person minimum, you are not refunded the difference since the minimum for holding the tables for your group for 2+ hours would not have been met.

If you choose to cancel or adjust your party size for your reservation outside of 30 days prior to your reservation, we will refund your money in full. Cancelations or party size adjustments between 30 and 14 days we will return 50%. Cancelations or party size adjustments within 14 days of your reservation, it is non-refundable. Please note we will not refund money for guests who do not show for your reservation.

In the event that something changes operationally, we will refund your money in full.

Additional information:

- We do not accept cash or check, we accept debit and all major credit cards only.
- We do not split checks. All reservations must be paid with one card and the group can sort reimbursements between each other.
- Our menu changes often based on the seasons and our whims. It is uncertain at this time what will be on our menu at the time of your reservation, but rest assured it'll be delicious.
- We don't make substitutions to our menu.
- We charge a 20% service fee in lieu of gratuity to every check (non negotiable). If you would like to leave more than 20% you can leave that in the form of cash, or alert your server and they can add more to your final bill.
- If you are bringing a child/children the price terms still apply.
- Reservation duration is 2 hours. If you feel you will desire more than 2 hours for your group, please mention that in your request and we can discuss those additional terms.
- We take reservation requests on a first come, first serve basis and will not hold a reservation until the payment is received.

To request a reservation for a group of six or more, <u>click here to contact us</u>. Once approved I will send you a link for payment. Your reservation will not be confirmed until approved via email and payment has been received.

We appreciate your understanding and we look forward to hosting you and your group soon!

Cheers, Jori Jayne Emde